

FREIGHT/DRAYAGE ORDER FORM

Mail Original Order Form To: Peter Corvallis Productions, Inc. 2204 N. Clark Ave. Portland, Oregon 97227

Email - Tradeshow@petercorvallis.com

State of Washington Requires Sales Tax to be Applied to all Orders

Show name: NW Aviation Conference
Location: Oregon Convention Center
Show date: February 23-24, 2019
Shipment Arrival by: February 21, 2019

Company Name _____ Booth # _____

Contact Name _____ Phone _____ Fax _____

Address _____ City _____ State _____ Zip _____

Credit card authorization form is included in Tradeshow forms packet. No freight will be delivered without payment in advance!

ADVANCE SHIPMENTS

Peter Corvallis Productions, Inc/Convention & Trade Show Services Company will receive crated/boxed shipments at our warehouse prior to the show and will provide 30 days storage.

Fees: \$45 per 100 pounds
200 pound minimum charge per exhibitor for shipped materials.

A 9.9% sales tax fee will be added to all orders.

ADVANCE SHIPPING INFORMATION

Ship to:

Peter Corvallis Productions, Inc
c/o Convention & Trade Show Services Co.
2204 N. Clark Ave.
Portland, Oregon 97227
503.222.1664

INCLUDE: Show Name Company name Booth #

DIRECT SHIPMENTS

Peter Corvallis Productions, Inc/Convention & Trade Show Services Company will receive your shipment at the show location. If shipments arrive during unscheduled hours PCP/Convention & Trade Show Services Co. will not be responsible for missing freight. **Shipments must arrive only during installation & exhibitor set-up hours.**

Fees: \$40 per 100 pounds
200 pound minimum charge per exhibitor for shipped materials

Ship to:

Western Washington Fairgrounds
c/o NW Aviation Conference
110 9th Ave. SW
Puyallup, Washington 98371

FREIGHT HANDLING SERVICES

INCLUDES ADVANCE & DIRECT SHIPMENTS

- Delivery of freight to booth space
- Removal and storage of empty boxes & crates
- Transporting of prearranged sealed & labeled packages from show floor
- Outbound Shipments made with preferred shipper
- A valid shipping account number must be provided before shipments will be sent out.

RE-FORWARDING SHIPMENT INSTRUCTIONS

Ship to: Company _____

Contact _____

Address _____

City/State/Zip _____

Telephone _____

Forward Via

Truck other UPS Fed/Express

Account number _____

Total Pieces _____ Approximate Weight _____

Special Instructions _____

SPECIAL INSTRUCTIONS

** Shipments must be received no later than February 20, 2019 to guarantee pre show delivery.

** Deliveries to site will not be accepted under any circumstances prior to decorator move-in.

**All freight handling needs to be prepaid or freight may not be delivered to booth



Peter Corvallis Productions

S I N C E 1 9 5 9